

2016-95E

**CERTIFICATION OF
EXTRAORDINARY UNSPECIFIABLE SERVICE**

TO: Members of the Union County
Board of Chosen Freeholders

FROM: Frank Guzzo
Director, Department of Human Services

RE: Contract to Provide Shelter Night Stays for Homeless Families

DATE: December 8, 2016

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firms: Salvation Army, Newark YMCA, YMCA of Plainfield, The Gateway Family YMCA, Knights Inn, Aashirvad LLC, In Town Motor Lodge and Howard Johnson Motel

Cost: Not to Exceed \$100,000.00

Period: Winter 2017

Purpose: Emergency Shelter Assistance

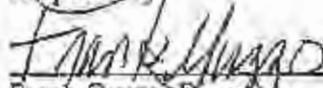
This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)].

I do hereby certify as follows:

1. Both service organizations and traditional hotel/motels including the Salvation Army, Newark YMCA, YMCA of Plainfield, The Gateway Family YMCA, Knights Inn, Aashirvad LLC, In Town Motor Lodge and Howard Johnson Motel will provide rooming to individuals and families in need during periods designated as Code Blue weather conditions including overnight temperatures below 25 Fahrenheit or temperatures below 32 degrees Fahrenheit with precipitation.
2. The performance of the service is qualitative in nature and cannot be reasonably described by written specifications because the exact work to be done cannot be specifically identified. The service involves temporary and emergency housing for homeless individuals and families who do not have a place to sleep on nights designated as Code Blue weather nights.

3. The list of vendors above are being recommended to the Board due to their past experience in this field providing overnight accommodations to those unable to find accommodations on nights designated as Code Blue weather nights.
4. An informal solicitation was conducted by the Division of Social Services. Each hotel/motel willing to accept County reimbursement for placement of Emergency Assistance participants was selected for participation in the Code Blue initiative.
5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspicifiable service in accordance with the requirements thereof.

Respectfully,



Frank Guzzo, Director

Department of Human Services

Elizabeth Sebring

From: Maureen Segale-Glenn
Sent: Monday, November 20, 2017 12:37 PM
To: Elizabeth Sebring
Cc: Christina Topolosky
Subject: Updated -Code Blue

- **Code Blue Emergency Shelter Initiative**

- In the winter of 2016-2017 the Code Blue Emergency Shelter Initiative housed 3,132 people, 532 of whom were children. This represents an overall increase of more than 11% over 2015-2016, or 312 people. (An additional 125 adults or 5% increase and 187 children or 54% increase.) The County called 66 Code Blue nights during the winter of 2016- 2017.
- A Code Blue goes into effect Countywide when the overnight temperature falls below 25 degrees or below 32 degrees with precipitation.
- Code Blue is a collaborative initiative between UC Dept. of Human Services/Division of Planning and Office of the Director, UC Dept. of Public Safety/Divisions of Emergency Services and UC Police. When a Code Blue is called by the Division of Emergency Services, Union County Police notify Local/Municipal Police Departments. In addition, Community Based Social Service Organizations and Emergency Shelters are notified via the UC First Alert system.
- Union County established the first Code Blue in the State of New Jersey in 2007. State legislation signed in May 2017 (A-815/S-1088) requires each county to declare a Code Blue using the temperatures established by Union County and when the National Weather Service predicts a wind-chill temperature of zero degrees Fahrenheit or less for a period of two hours or more.
- Code Blue is funded by the County and has been in operation for more than 10 years. In 2009, the Union County Code Blue Emergency Shelter Initiative received the National Association of Counties (NACo) Achievement Award.

*Maureen Segale Glenn, BSW, MPA
Director of Community Services
Union County Department of Human Services
Union County Administration Building - 2nd Floor
10 Elizabethtown Plaza
Elizabeth, NJ 07207
(908) 527-4838
FAX (908) 527-4875*

Maureen Segalé-Glenn

From: Maureen Segale-Glenn
Sent: Monday, November 20, 2017 2:59 PM
To: Elizabeth Sebring
Subject: PTT 2017 Numbers by Town

Elizabeth	209
Plainfield	52
Linden	13
Union	10
Rahway	9
Roselle	9
Hillside	5
Springfield	3
Fanwood	2
Garwood	1
Roselle Park	1
Scotch Plains	1
Summit	1

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Elizabeth, NJ 07207
(908) 527-4838
FAX (908) 527-4875*



**2017 UNION COUNTY MUNICIPAL COORDINATORS
CONTACT LIST**



CITY OR TOWN	POSITION	NAME	ADDRESS	ZIP
BERKELEY HEIGHTS	COORDINATOR DEPUTY	Fire Chief Anthony Padovan Officer Daniel Cuocci	29 Park Avenue	07922
CLARK	COORDINATOR DEPUTY	Jerry Fewkes	430 Westfield Ave	07066
CRANFORD	COORDINATOR DEPUTY	MATTHEW J. LUBIN	8 Springfield Ave	07016
ELIZABETH	COORDINATOR DEPUTY	James Cosgrove Deputy Chief Alexander Sofianakos	1 Police Plaza	07201
FANWOOD send to	COORDINATOR DEPUTY	Howard Drewes Police Chief Richard Trigo	75 Martine Avenue	07023
GARWOOD	COORDINATOR DEPUTY	Ken Copobiano Douglas Stoffer	403 South Ave	07027
HILLSIDE	COORDINATOR DEPUTY	Doug Ferrigno	1409 Liberty Avenue	07205
KENILWORTH	COORDINATOR DEPUTY	Michael Scuderi James Hannon	567 Boulevard	07033

CITY OR TOWN	POSITION	NAME	ADDRESS	ZIP
LINDEN	COORDINATOR DEPUTY PUBLIC INFO	Capt. Dave Hart Edward Chabak, Kathy Colgan	301 South Wood Aven	07036
MOUNTAIN SIDE	COORDINATOR DEPUTY	James Debbie	1385 Rt 22	07092

CITY OR TOWN	POSITION	NAME	ADDRESS	ZIP
NEW PROVIDENCE	COORDINATOR	Police Chief Anthony Bucco	360 Elkwood Ave	07974
	DEPUTY	Susan DeLuise		
PLAINFIELD	COORDINATOR	Bernie Blake	315 Central Ave	07060
	DEPUTY			
RAHWAY	COORDINATOR	Police Chief John Rodger	1 City Hall Plaza	07065
	DEPUTY	Tim Dunn		
ROSELLE	COORDINATOR	Robert C Stephens	210 Chestnut Street	07203
	DEPUTY	Wayne DeBiasio		
	DEPUTY	Helder Ferreira		
ROSELLE PARK	COORDINATOR	Police Chief. Paul Morrison	110 E. Westfield Ave	07204
	DEPUTY	Police Det. Rich Cocca		
SCOTCH PLAINS	COORDINATOR	Dennis Van Natta	430 Park Avenue	07076
	DEPUTY	LT. Beverly Peal	431 Park Avenue	07077
	DEPUTY	Batt Chief Rutland Paul Jr.		
SPRINGFIELD	COORDINATOR	Scott Seidel	100 Mountain Ave	07081
	DEPUTY	Walter Schultz		
SUMMIT	COORDINATOR	Donald Nelson	512 Springfield Avenue	07901
	DEPUTY	Eric evers		
	DEPUTY	Robert Weck		
UNION	COORDINATOR	Fred Fretz	981 Caldwell Avenue	07083
	DEPUTY	Police Dep. Chief Rick Landolfi		
WESTFIELD	COORDINATOR	Chief David Wayman	425 E. Broad Street	07090
	DEPUTY			

CITY OR TOWN	POSITION	NAME	ADDRESS	ZIP
WINFIELD	DEPUTY	Officer Frank Mazarella	12 Gulfstream Avenue	07036
UNION COUNTY	DEPUTY	Christopher Scaturo	300 North Ave East	07090
	DEPUTY	William Kane		
	DEPUTY	Sheldon Green		

Code Blue (CB) Homeless Emergency Shelter Initiative

Program Contact: Maureen Segale-Glenn

Phone Number: 908-527-4838 | **E-mail Address:** mglenn@ucnj.org

In an effort to respond to the plight of homeless individuals and families during severe winter weather, Union County Department of Human Service, in concert with the Division of Emergency Management and Union County Police implemented a Countywide Code Blue (CB) in December 2007 to prevent death and injury among homeless people during periods of extreme weather conditions. Union County's CB initiative is the first countywide service of its kind in New Jersey. As a model for innovation and responsiveness, CB received the 2009 Achievement Award from the National Association of Counties.

A CB alert starts with the Union County Office of Emergency Management, which transmits warnings of severe, potentially life-threatening cold weather from the National Weather Service. The threshold for activating CB is an overnight temperature below 25 degrees Fahrenheit or temperature of below 32 degrees Fahrenheit with precipitation. The alert goes out to the county's Department of Human Services, which notifies emergency shelters, community organizations, and the County Police. The County Police get the word out to law enforcement personnel in all 21 municipalities. The early warning gives communities time to identify and locate people potentially in need of help. Shelters get time to arrange for extra beds using cots provided by the County. County and municipal police go on the lookout for persons needing shelter, and assist them with transportation.

All CB shelter placements are made by the Division of Social Services. During the CB period emergency shelters are expected to increase bed capacity. Once shelters are filled to capacity alternate arrangements will be made by Union County Division of Social Services. Along with providing temporary shelter, CB helps tackle issues related to chronic homelessness. Persons seeking emergency shelter on a CB alert are provided with screening and counseling to help them get back on their feet over the long run.

The following are CB Procedures:

- ❖ **CB** will be activated by Union County Department of Human Services.
- ❖ Municipal Police Departments will be notified when a **CB** is activated.
- ❖ The UCDHS/Division of Planning will notify organizations when a **CB** is activated by 10:00 a.m. **via the Union County First Alert system. It is the responsibility of the member agencies to register for First Alert.**
- ❖ **Emergency shelters are expected to extend their capacity to highest possible levels on these nights.**
- ❖ All CB placements will be made by the Union County Division of Social Services.
- ❖ **Individuals and families should be referred to UCDS&S and arrive between 8:30 A.M.-4:00 P.M.**
- ❖ After hour shelter is available at the Salvation Army in Elizabeth and the Plainfield Area YMCA in Plainfield. Both shelters will accept walk-ins during a **CB**.
- ❖ Municipal Police Departments have been asked to transport individuals found on the street during a **CB** to UCDS&S between the business hours of 8:30 a.m. to 4:00 p.m.

**REMINDER: After hour referrals should continue to be directed to:
Plainfield Area YMCA at (908) 756-6061 after 4:00 p.m.**



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

RESOLUTION: 2016-956

DECEMBER 8, 2016

FREEHOLDER BETTE JANE KOWALSKI

WHEREAS, Union County provides emergency shelter assistance to individuals and families in need during periods designated as Code Blue weather conditions, including overnight temperatures below 25 degrees Fahrenheit or temperatures below 32 degrees Fahrenheit with precipitation; and

WHEREAS, payment for such services is made by the Union County Department of Human Services, Division of Social Services to the following local homeless shelters and motels for the provision of emergency shelter on Code Blue nights: **Salvation Army, Newark YMCA, YMCA of Plainfield, The Gateway Family YMCA, Knights Inn, Aashirvad LLC, In Town Motor Lodge and Howard Johnson Motel**; and

WHEREAS, the **Salvation Army, Newark YMCA, YMCA of Plainfield, The Gateway Family YMCA** are non-profit entities registered with the State of New Jersey and as such pursuant to P.L. 2007, c.51, are exempt from N.J.S.A. 19:44A-20.4 et seq., and have provided the County with the appropriate documentation to affirm their non-profit corporate status; and

WHEREAS, no individual vendor will receive more than \$17,500.00 in the aggregate for said services; and

WHEREAS, the services required to be performed constitute exception to the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. as an "extraordinary unspecifiable service" and this Board so finds based upon the Certification attached hereto; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(ii) requires that the resolution authorizing the awarding of a contract for "extraordinary, unspecifiable services" without competitive bids, and the contract itself, be available for public inspection:

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Union that it hereby authorizes the County Manager to institute the Countywide Code Blue Emergency Shelter Initiative for the winter months of 2017 designated as Code Blue weather conditions, including overnight temperatures below 25 degrees Fahrenheit or temperatures below 32 degrees Fahrenheit with precipitation in an amount not to exceed \$100,000.00 to address the needs of homeless persons during periods of extreme weather conditions designated as Code Blue; and

BE IT FURTHER RESOLVED that the County Manager is hereby authorized to sign any and all documents necessary to implement said Countywide Code Blue Emergency Shelter Initiative for said purposes upon approval by the County Counsel's Office; and

BE IT FURTHER RESOLVED that the said sum not to exceed \$100,000.00 shall be charged to Account No. 7-01-27-790-128-807.

Subject to Inclusion in the Budget 2017 Budget:

Approved as to Form:

A handwritten signature in black ink, appearing to read "Eric M. ...", is written over a horizontal line.

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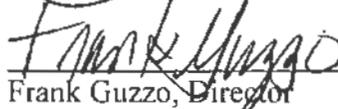
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Respectfully,

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Frank Guzzo, Director
Department of Human Services