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October 30, 2014

Heather Taylor, Records Custodian
Office of the Governor
125 West State Street
Trenton, New Jersey 08608

Re: OPRA Request

Dear Ms. Taylor:

This is a request for information pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., and the common law right of citizens of the state to obtain access to public documents. South Jersey Publishing Co. v. New Jersey Expressway Auth., 124 N.J. 478, 487-89 (1991).

This request seeks correspondence regarding government management of the Ebola virus disease (EVD). Please provide copies of the following records made, maintained, kept on file, or received by the Office of the Governor on or after September 1, 2014.

1. Correspondence, including email, regarding the development of policies regarding the monitoring and management of EVD.
2. Correspondence, including email, regarding the implementation of policies regarding the monitoring and management of EVD.
3. Correspondence, including email, sent to and/or from any member of the Ebola Virus Disease Joint Response Team (EVD-JRT).

Although OPRA generally requires a custodian of records to grant or deny a request for access "as soon as possible, but not later than seven business days after receiving the request," see N.J.S.A. 47:1A-5(i), given the serious constitutional implications of the government's response to this public health matter, we ask that you provide each record as it becomes available.

If you determine that any portion of the requested materials are exempt from release, please redact only that which you believe is exempt and provide the remaining, non-exempt portions. See N.J.S.A. 47:1A-5(g). Also, please send us the required index detailing the specific exemptions that justify each redaction or withheld document. See Paff v. NJ. Dep't of Labor, 392 N.J. Super. 334, 341 (App. Div. 2007).

I ask that you send these records to me as PDF files by e-mail, which ordinarily are free of charge pursuant to OPRA. See N.J.S.A. 47:1A-5(b). If the cost of copies for this request does not exceed \$25, proceed without further approval and send an invoice with the records. Otherwise, if you feel that unusual circumstances warrant an additional special charge for providing the particular items in my request, please advise me of the costs beforehand so that we can discuss arrangements.

Thank you for your attention to this matter and for your assistance. If you have any questions, please feel free to contact me at 973-854-1715 or at jlocicero@aclu-nj.org.

Sincerely,


Jeanne LoCicero
Deputy Legal Director